



MANORSIDE  
ACADEMY

22<sup>nd</sup> June 2023

Dear Parents/Carers

Please find enclosed an information booklet and a pack of forms for you to complete and return together with a copy of your child's birth certificate at your earliest convenience.

In September home visits will take place between the 5<sup>th</sup> and 9<sup>th</sup>. You will be notified of your time for your home visit at our Stay and Play on the 4<sup>th</sup>. Reception will then have a staggered start on their first week arriving for 8.35am and being collected at the following times:-

Monday	11 <sup>th</sup> September	collect at 10.30am
Tuesday	12 <sup>th</sup> September	collect at 11.30am
Wednesday	13 <sup>th</sup> September	collect at 1pm
Thursday	14 <sup>th</sup> September	collect at 2pm
Friday	15 <sup>th</sup> September	all day (normal 3.15pm finish)

A packed lunch will be provided for your child from 13<sup>th</sup> to 15<sup>th</sup> September.

We look forward to seeing you at our 'Stay and Plays' on 4<sup>th</sup> and 11<sup>th</sup> July from 9am to 10am.

If you have any questions please do not hesitate to contact the school office.

Yours sincerely

Miss Sutter  
Principal

#### Manorside Academy

Sian Thomas, BEd (Hons), CEO - AAT  
Alexandra Prout, BA, Director of Primary Education, NLE  
Gemma Sutter, LLB(Law), Principal, SLE

[www.manorside-academy.co.uk](http://www.manorside-academy.co.uk)

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